

JOINT APPOINTMENTS AND IMPLEMENTATION COMMITTEE

Meeting - 2 September 2015

Present: Mr Anthony, Mrs Darby, Mr Harding, Mr Kelly,
Mr Naylor(Chairman), Mr M Smith, Mr Stannard and
Mr Walters MBE

Apologies for absence: Mr Hudson and Mr Jones

37. MINUTES

The minutes of the Joint Appointments and Implementation Committee held on 20 July 2015 were confirmed and signed by the Chairman.

38. HARMONISED HR POLICIES

In accordance with the programme of work to harmonise HR Policies and procedures across both Councils the Joint Committee were asked to approve the draft Dignity at Work Policy.

After noting that the Personnel Committees of both Councils had considered and supported the draft policy and that in response to a comment made at the SBDC Personnel Committee that the document would cross reference to the Members' Code of Conduct, it was

RESOLVED that

1. Subject to staff consultation the Dignity at Work Policy be approved and implemented.
2. Authority be delegated to the Acting Chief Executive to make any minor amendments to the Policy in the light of comments made during staff consultation or to reflect changes on legislation.

39. ANY OTHER BUSINESS

None

40. EXCLUSION OF PUBLIC

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Act.

41. BUSINESS SUPPORT SERVICE SHARED SERVICE REVIEW CONSULTATION DOCUMENT

Paragraphs 1 and 3

Following the decisions of both Councils to set up a joint Business Support Service the Joint Committee considered a draft Consultation Document that would be shared with the Business Support Teams. In summary, the draft timetable proposed to:

- Start consultation on 16 September 2015

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- End consultation on 16 October 2015
- Conduct the selection process from w/c 30 November 2015
- Implement joint services 1 January 2016

The draft Consultation Document has been considered and supported by the Councils' respective Personnel Committees, and the key points made at those meetings were noted by the Joint Committee. Members then supported the draft Business Support consultation document and appendices and accordingly

RESOLVED that the draft Business Support consultation document and appendices be agreed and issued to staff and that the structure be implemented subject to taking into account any staff comments and being within the business case in accordance with the authority delegated to the Acting Chief Executive in consultation with the Joint Chairman and the Cabinet Portfolio Holders from both Councils.

The meeting terminated at 6.37 pm